

ACADEMIC COUNCIL

Meeting Minutes
January 3, 2003

TIME: 1:00 P.M. to 2:30 P.M.
PLACE: Board of Regents Conference Room

AGENDA

1. Review and adoption of 1/3/03 Agenda
2. Review and adoption of previous meeting minutes
3. New Business
4. Old Business
5. Other Issues
6. Schedule of next meeting

MINUTES

Academic Council Interim Chair Sallie Sablan called the meeting to order at 1:10 P.M. in the Board of Regents Conference Room. Members present were Danny Wyatt, Larry Oney, and Lynda Rowe. Lourdes Villazon was present as recorder.

1. Review and adoption of Agenda for today's meeting:

Action # 1: It was moved, seconded, and unanimously approved to accept the Agenda as presented.

2. Review and adoption of minutes of previous meetings:

Action # 2: It was moved, seconded, and unanimously approved to accept the December 13, 2002, minutes without any changes.

3. New Business

A. CA 102 "Elementary Carolinian II"

Action # 3: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **CA 102 "Elementary Carolinian II"** with pending modifications.

B. JA 103 "Conversational Japanese for Special Purposes"

Action # 4: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **JA 103 "Conversational Japanese for Special Purposes"** with pending modifications.

C. ICP for A.S. in Nursing Program

Action # 5: It was moved, seconded, and unanimously approved to recommend the ICP for the A.S. in Nursing Program with pending modifications.

D. NU 108 “Nursing Assistant”

Action # 6: It was unanimously recommended to postpone the review of the Curriculum Action Request/Course Guide for NU 108 “Nursing Assistant” until the next meeting, because the copies were incomplete.

4. Old Business

Changes were recommended to the NMC Administrative Procedure of the Educational Programs 3008 for the Academic Council. Danny Wyatt, Chairperson of the Languages, Literature, and Communications Department will bring recommendations to the Office of the President for approval.

The following changes were recommended:

- a. There shall be seven voting members instead of five comprised of all academic department chairs from the Associate Degree programs and the Director of the School of Education.
- b. The phrase regarding the appointment of the members was revised to state that the members should be appointed to the Council by the Vice President with the consent of the President.
- c. The members shall elect a Chair for a term of one year and a Vice-Chair who will automatically become the next Chair upon expiration of the current Chair's term.
- d. There shall be no nonvoting members since the council meetings are open to the NMC community.

5. Other Issues

Sallie Sablan, Director of the School of Education, was nominated and seconded to be Chair. A Vice Chair will be elected at the next meeting.

6. Schedule of next meeting:

- The next meeting is scheduled for January 10, 2003.

The meeting adjourned at 2:20 P.M.